



ATTESTATION FORM

Prepared in accordance with Section 15 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)

TO: The Board of The Hospital for Sick Children, (the “Board”)

FROM: Mary Jo Haddad, President & Chief Executive Officer
The Hospital for Sick Children

DATE: June 21, 2012

RE: April 1, 2011 – March 31, 2012 (“the Applicable Period”)

On behalf of The Hospital for Sick Children (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital’s compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital’s compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital’s compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital’s compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President and Chief Executive Officer in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Toronto, Ontario this 21st day of June, 2012.

/s/ Mary Jo Haddad
Mary Jo Haddad
President & Chief Executive Officer
The Hospital for Sick Children

I certify that this attestation has been approved by the Board of The Hospital for Sick Children on June 21st, 2012.

/s/ Robert Harding
Robert J. Harding
Chair of the Board
The Hospital for Sick Children



Schedule A Attestation Material Compliance Exceptions

Procurement Directive Exception *(See Notes)*

A temporary staffing agency was used across multiple units for which individual assignments were of low dollar value. Based on the cumulative value of services received this should have been competitively procured. A competitive procurement process for this service has commenced.

Notes:

- a) *SickKids, like other hospitals in Ontario, has worked hard to bring itself into full compliance with all the requirements of the Procurement Directive. During this period, the Hospital has been engaged in a continuous process of updating its procurement processes, revising procurement contracts and competitive document templates, and engaging in change management and education of staff. This has significantly increased demands on procurement and operational resources. In making these changes and undertaking its procurements, the Hospital has been guided by the five key principles outlined in the Procurement Directive (delivery of quality patient care and other services, value for money, accountability, transparency and process standardization) and has endeavoured to comply fully with the requirements of the Procurement Directive.*

- b) *As anticipated by BPS Procurement Directive mandatory requirement 7.2.21 (non-competitive procurement), there have been certain special circumstances exceptions to mandatory requirement 7.2.18 (term of agreement modifications). In some cases, strategic business decisions have been made to align the end date of active contracts. This was done to achieve optimum value for money by combining related opportunities into a larger single competitive procurement. Once there is an effective alignment of contracts, the Hospital or the group purchasing organization will go to market with a competitive RFP. We anticipate this happening in 2012/2013. There also have been circumstances in which the time required to prepare and conduct an effective complex, robust competitive procurement for essential products or services extended beyond the end of the current contract. In such circumstances contracts were extended to ensure continuity of service. The Hospital or its group purchasing organization will release the competitive RFP as soon as possible.*