

Appendix B – Student Placement Agreement

Prior to starting your placement (“Placement”) at The Hospital for Sick Children (“SickKids”) you are required to sign this Student Placement Agreement (“Agreement”). This document describes your responsibilities during your Placement and other important information you should know. By signing, you agree to the following:

1. Your Placement cannot compromise the patient care and/or service objectives of SickKids. SickKids staff is the final authority for the integration of your practical educational experience into SickKids. If your Placement is within clinical care, each patient has the right to refuse to be a participant in your practical educational experience.
2. You must comply with all rules, regulations, guidelines, policies and procedures of SickKids (“SickKids Policies”) and maintain appropriate behaviour, as designated by SickKids, for the duration of your Placement with SickKids. SickKids has the right at any time to terminate your Placement, require you to leave or refuse you admission to its premises because of your conduct.
3. You must respect the private and confidential nature of all hospital information, including without limitation patient records, and must maintain the confidentiality of all records which you will encounter in the course of your Placement. If confidentiality is breached, in addition to any rights and legal remedies of SickKids, your Placement may be terminated immediately. The obligation of confidentiality created under this section shall survive termination or expiration of this Agreement.
4. Unless otherwise instructed by your SickKids program educator, it is a condition of your Placement that you provide Occupational Health and Safety Services with satisfactory documentation confirming the following: Tuberculosis (TB) 2-step Skin Test and immunity to rubella, measles, mumps and chickenpox as well as your Hepatitis B immune status. This information must be completed prior to beginning your Placement. Failure to provide such documentation will delay your start date or terminate your Placement. You acknowledge and agree that SickKids may conduct a criminal check prior to the start of your Placement, and you shall agree to provide all forms necessary for such criminal checks. The refusal to submit to a criminal check may delay your start date or terminate your Placement.
5. You are responsible for the following:
 - a. all financial costs you incur arising from your Placement including, but not limited to, the cost of meals, uniforms, uniform laundering, accommodations, parking, transportation and emergency medical care;
 - b. attending the SickKids orientation session and orienting yourself to SickKids, your assigned practice area and the SickKids Policies;
 - c. meeting the required standards and obtaining the necessary certifications, registrations and licenses applicable to your Placement as may be requested by SickKids; and
 - d. obtain all authorizations required to study in Canada in accordance with Canada’s *Immigration and Refugee Protection Act* and its related regulations, or any other statute subsequently passed to take the place of the said act or to amend the same, and all costs associated therewith, if applicable.
6. In the event there is an accidental injury or illness during your Placement, you are responsible for following all applicable Occupational Health and Safety Services policies.
7. You agree that, with the exception of scholarly works, all intellectual property you create while at SickKids, either on your own or with others, through work, study or research and development activities, will be the property of SickKids. You agree to irrevocably transfer all of your rights, title and interest in and to the intellectual property to SickKids. You will waive any moral rights in favour of SickKids, or persons acting under or with the authority or permission of SickKids. You agree to sign and give us any agreements, assurances, undertakings, acknowledgements or other documents we may reasonably require relating to the intellectual property during your Placement or afterwards.
8. To the extent applicable, following the end of your Placement, you may not continue to provide on- going care

to SickKids' patients and will have no further clinical contact with them.

9. You agree that this Agreement shall be construed, interpreted and enforced in accordance with, and respective rights and obligations of the parties shall be governed by, the laws of the Province of Ontario and the laws of Canada. You irrevocably and unconditionally submit to the exclusive jurisdiction of the courts of the Province of Ontario and all courts competent to hear appeals therefrom.

I have read and understood the above this _____ day of _____, 20__

Student Signature: _____ Print Name: _____

Home Address: _____

Telephone Number: _____

University/Educational Institution: _____